



**PRE-VISIT EVALUATION REPORT**  
**Diploma (Engineering) Program**

**INSTITUTE NAME :**

**LOCATION OF INSTITUTE:**

**NAME OF PROGRAMS:**

**VISIT DATES:**

**NAME OF THE CHAIRPERSON :**

**Criterion 8: Student Support Systems**

S.N.	Sub-Criteria	Availability (Tick)	Appropriateness/ Observations	Documentary Evidences to be Verified	Points of Interaction with the Stakeholders (if any)
1	Does the institute maintain the First Year Student-Faculty Ratio (FYSFR) for running various Diploma (Engineering) programs				
2	Does the institute have a formal feedback collection and analysis process				
3	Does the institute implement initiatives aligned with the Sustainable Development Goals (SDGs)				
4	Does the institute provide career guidance, training, and placement services				
5	Does the institute have organized outreach activities				

**Summary of Observations:**

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**Criterion 9: Governance, Financial Resources, and Institutional Support System**

S.N.	Sub-Criteria	Availability (Tick)	Appropriateness/ Observations	Documentary Evidences to be Verified	Points of Interaction with the Stakeholders (if any)
1	Does the institute have a Governing Body and an administrative setup for running various programs				
2	Does the institute have well-defined policies and procedures for running its various programs				
3	Has the institute allocated and utilized sufficient funds for running various programs				
4	Does the institution have a library with sufficient quality learning resources and internet facilities				
5	Does the institution have a Faculty Performance Appraisal and Development System (FPADS)				

**Summary of Observations:**

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